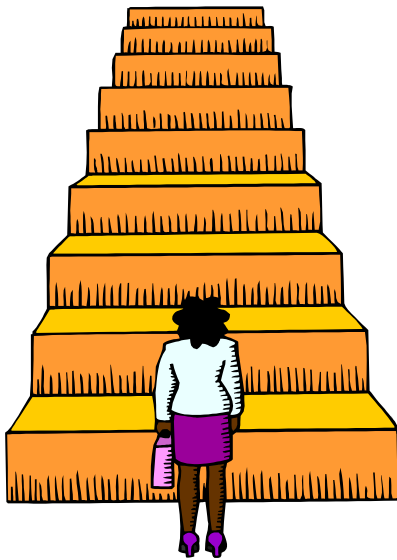


Stepping into a More Productive Future

Big Sandy Elementary School

Comprehensive Needs Assessment and Campus Improvement Plan
For a Schoolwide Program
2009-2010



Equality
Democracy
Understanding
Communication
Adaptability
Technology
Individuality
Opportunity
Neatness

Steps to Education

**Big Sandy Elementary School
Comprehensive Needs Assessment
And
Campus Improvement Plan For a Schoolwide Program
2009-2010**

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Big Sandy Elementary Mission Statement

The staff at Big Sandy Elementary accepts the responsibility of providing students with educational experiences so they can think and communicate creatively and effectively in a rapidly changing technologically enriched society.

Through cooperation with parents and community, we will meet this challenge by preparing our students to successfully function in a democratic society and step into a more productive future.

“Steps to Education”

Equality

Democracy

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“Stepping into a More Productive Future” Big Sandy Elementary 2009-2010 Campus Plan Objectives

Objective 1

All students will perform at or above grade level on standardized testing.

Objective 2

Big Sandy Elementary will develop and implement programs for at-risk students to prevent potential dropouts.

Objective 3

Big Sandy Elementary will progressively contact and encourage parental involvement through a cooperative effort to further each child's educational goals and increase average daily attendance.

Objective 4

Big Sandy Elementary will provide a safe and supportive school environment.

Objective 5

Big Sandy Elementary will meet or exceed state requirements for special education programs.

Objective 6

Big Sandy Elementary educators and support staff will continue professional growth through staff development in-service programs.

Objective 7

Big Sandy Elementary will implement a technology program to increase knowledge for all students.

2009-2010 Big Sandy Elementary Campus Plan

Big Sandy Elementary School Campus Plan for Educational Progress 2009-2010 School Year Objective # 1	Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2010. Objective All students will perform at or above grade level on standardized testing. Expected Results Increased student mastery in math, reading, and writing on TAKS.
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
Language Arts Activities:					
1. K-5 students will be given opportunity to check out library books weekly, beginning the first six-weeks of the school year. <ul style="list-style-type: none"> Librarian will provide literature-enriched activities that will relate to books. 	Fall 2009	Library funds	Kitty Watkins	Accumulated Accelerated Reader Points	Improved TPRI/Reading scores
2. A color coding system will be continued and implemented to match student reading ability to library books for checkout	Fall 2009.	Library funds	Kitty Watkins Brenda Dotson PTO Volunteers SBDMT	Increased scores on STAR Reading Test	Increased number of "commended" reading performances
3. Availability of library <ul style="list-style-type: none"> Checkout times posted outside library Complete coding of AR labels Schedule Fifth Grade library check out times. 	Fall 2009	Library funds	Kitty Watkins Donna Varnado Brenda Dotson	Increased use of library	Increased participation in the Accelerated Reading Program
4. Utilize maximum library space and continue to designate centers. <ul style="list-style-type: none"> Continue to use computer resource center where students may AR test and research. Expand professional library (if new construction allows) to include a leveled library for teacher checkout.	Fall 2009	Profits from Cookie Dough sales.	Donna Varnado Kitty Watkins Moriah Cook Brenda Dotson	Increased participation in AR testing	Increased reading TAKS scores and TPRI results

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
5. Make AR test titles available on the school website as an AR link.	Fall 2009	School budget	Kitty Watkins Brenda Dotson Moriah Cook	Increased participation in AR testing	Improved TPRI and TAKS reading scores
6. Continue Zoo Phonics in Pre-K through First Grade. (First Grade only uses Zoo Phonics the First Six Weeks as a Review.) <ul style="list-style-type: none"> Investigate Phonics Dance program (by Jenny Dowd for Second Grade) 	Fall 2009	School Budget	Donna Varnado Classroom Teachers (Grades Pre-K through 2)	Individualized growth in decoding words	Improved TPRI and TAKS scores
Mathematics Activities:					
7. Continue the STAR math-testing program. <ul style="list-style-type: none"> Use data from STAR testing to individualize instruction Implement Accelerated Math in 3rd grade 	Testing will be completed three times during the school year.	Title I Supplies	Susan Ledkins Moriah Cook Lanita Smith Classroom teachers	Evaluation and reports by Susan Ledkins, third, fourth, and fifth grade math teachers, and the Math Committee	Improved Math TAKS scores.
8. Use Math Facts in a Flash™ for Grades 1-5 in computer lab and on laptop computers. Allow for growth in program.	2009-2010	Title I supplies	Susan Ledkins Moriah Cook Classroom Teachers	Individualized growth plan on timed testing	Improved TAKS scores
9. Improve math TAKS scores <ul style="list-style-type: none"> Use the laptop/projector system for the Title I Math classroom enabling the teacher to implement a variety of software, Internet access, and the CPS system to teach and reinforce math concepts. Implement <u>Otter Creek Institute</u> for Fourth and Fifth grade students Use Motivational Math System 	2009-2010	Title I Budget School Budget	Moriah Cook Susan Ledkins Lanita Smith Fourth Grade Teachers	Improved Benchmark Testing Results	Increased percentage of students recognized on TAKS testing and on Standardized testing. Improved classroom performance. Improved scores in testing situations.
10. Elementary Math Lab Begin our own lab (with new construction) or have a designated day or time in the school lab.	2009-2010	Technology Budget	Moriah Cook	Improved classroom performance on math skills	Improved TAKS scores

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
<p>19. Improve 4th Grade writing skills by implementing horizontal and vertical teaming of K¹-5th grades writing and English skills.</p> <ul style="list-style-type: none"> • TEKS/TAKS training with Schaffer for traits of good writing and ideas for creative writing for TAKS • Grade level representatives meet to brainstorm on the traits of writing that each grade will focus on during the year. • Introduce graphic organizers in Kindergarten to be used consistently through grade levels as a pre-writing skill. • Set guidelines for skills taught at each grade level—aligned by TEKS • Each classroom teacher will collect benchmark-writing samples for individual student portfolios to include rough drafts and published samples. 	January 2010 review	Compensatory TAKS budget \$900.00	Classroom teachers Donna Varnado Daniel Pritchett Fourth Grade Teachers	Kindergarten through Grade 5 teachers will meet weekly and evaluate students' progress by writing skills.	Improve TAKS writing scores.
20. Designate an Alpha Smart Computer cart for Fifth Grade writers.	September 2009	Technology Budget	Site Based Committee Donna Varnado Moriah Cook Kelly McQueen	Students will develop writing samples from pre-writing through published works.	Improved writing samples.
<p>21. Continue to use Mrs. Elliott with Kindergarten and First Grade students in the Writing to Read Lab with development of a word wall. (In addition to the classroom teacher's word wall.)</p> <ul style="list-style-type: none"> • Investigate the possibility of a new software program for the lab. 	September 2008 through May 2010.	Local funds	Site Based Committee Donna Varnado Barbara Elliott Kindergarten and First Grade teachers	Evaluate effectiveness of students' writing through their portfolios.	End of year writing samples selected for the writing portfolios.
Science Activities:					
22. K-5 will develop student's science vocabulary on grade level.	Beginning Fall of 2009	C-Scope	Classroom Teachers, Linda Avey	Benchmark Tests and Weekly Vocabulary Tests	Increased TAKS scores.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
23. Improve Science skills in Grades 3-5 by implementing horizontal and vertical teaming of all grades.	Fall 2009	None needed.	Classroom Teachers Linda Avey	Improved classroom performance.	Improved TAKS scores.
24. Improve Science TAKS scores by having teachers trained in Science TEKS (teaching each grade level's TEKS during the year).	2009-2010 school year	Region VII	Donna Varnado Daniel Pritchett	Improved classroom performance.	Improved TAKS scores.
25. Continue Fifth Grade trip to Camp Gilmont.	2009-2010 school year	Title I	Linda Avey Fifth Grade Teachers Daniel Pritchett	Improved classroom performance.	Improved TAKS scores.
26. Purchase and implement the use of Odyssey Computer Software Program.	2009-2010 school year	Technology Budget School Budget	Classroom Teachers Ron Avey	Improved classroom performance.	Improved TAKS scores.
Early Childhood Activities:					
27. The transition from preschool to public school will be facilitated to ensure a smooth transition for all new students. Support personnel will be used in the following situations: <ul style="list-style-type: none"> • Round up is scheduled for April. • Notification will be sent with students and new media prior to round up. • Meet the Teacher night • Immediate school support personnel assistance. 	April Round-up. New enrollment in August. Review success in September.	Kindergarten Graduation/ Round-up Supplies \$350.00 Compensatory Elementary School Supplies \$200.00-	Kindergarten teachers Office personnel	Teacher observation of how quickly new students become acclimated to the daily routine.	Parent/teacher conference. Teacher/student conferences. Telephone contact.
28. A Pre-Kindergarten and Kindergarten round-up will be conducted during which new students will: <ul style="list-style-type: none"> • Tour the facilities • Have lunch in the cafeteria • Parents will meet with teachers • Students will visit the classrooms • "Hands-on activities" will be provided for parents. 	August Pre-K round-up Pre-K will submit income information in August.	Title I Budget \$500.00	Office Personnel Pre-Kindergarten teachers Kindergarten teachers Support staff Aides	Teacher observation of how quickly new students become acclimated to the daily routine of school.	Parent/Teacher conferences. Teacher/Student conferences. Telephone contact.
29. Continue Pre-K full day.	2009-2010	Compensatory supplies \$400.00. Local and Compensatory funds.	Donna Varnado Nicole Little Jaci Johnson	Increased readiness at beginning of Kindergarten year.	Evaluation of TPRI results.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
General Education Activities:					
30. Obtain and utilize Elmos for grades K-2 so they will be in all classrooms.	January 2010	School Budget Technology Funds	Teachers Grades K-2 Moriah Cook Daniel Pritchett	Improved classroom instruction and performance.	Student classroom performance.
31. Utilize updated 2 nd grade Target TEKS Boards <ul style="list-style-type: none"> Purchase and implement Target TEKS Boards for other grades in Reading and Language Arts. 	2009-2010	School Budget	Classroom Teachers	Improved scores in testing situations.	Increase TAKS scores.
32. Continue Benchmark testing for grades 3-5 in TAKS areas and utilize DMAC for data.	2009-2010	No needed budget	Daniel Pritchett Classroom Teachers (Grades 3-5)	Improved classroom performance.	Improved TAKS scores
33. Use Classroom Performance System (CPS) as a means to compliment and reinforce classroom TEKS	2009-2010	Title I Supplies Technology Budget	Susan Ledkins Moriah Cook	Generated reports on student responses	Improved TAKS scores
34. Horizontal teamwork <ul style="list-style-type: none"> Teachers will align subject areas in cross-curriculum for Grades K through 5. 	Spring 2010	No budget needed	Fourth and Fifth grade classroom teachers	Improved classroom expectations and performances.	Improved TAKS scores.
35. The Site-Based Decision Making Committee will continue to implement: <ul style="list-style-type: none"> Meet the Teacher from 4:00-6:00 in August. Copies of office forms and information will be duplicated for parent handouts. A current copy of the Student Handbook will be available electronically (but only printed and distributed to parents upon request). Kindergarten Round-up 	Plans to be review and May, 2009 and finalized in July 2009.	Title I supplies	Site-Based Decision Making Committee. Pre-K and Kindergarten teachers. Donna Varnado	Sign-in sheets will determine the percentage of participation. Participation goal is 90%.	The final percentage that we meet of our 90% goal.
36. Sponsor educational field trips to broaden students' cultural experience. <ul style="list-style-type: none"> Communicate with Upshur County Arts Council regarding programs for the 2009-2010 year. Specific program dates will be provided to classroom teachers. 	Fall and Spring SBCT meetings	ESEA Title I budget \$13,000	Classroom teachers Micah Cooper Linda Avey Donna Varnado	Journaling entries	Teacher/student survey responses.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
37. Parent volunteers will assist the teachers with new students and/or clerical tasks during the first few days of school. Parent survey regarding willingness to serve as volunteers will be sent home. Utilize reading volunteers.	Title I Committee will review survey forms.	Parent/Community members	Office personnel and teachers	Teacher observation of how quickly new students become acclimated. The percentage of volunteers recruited through surveys sent home.	Number of volunteers required.
38. A comprehensive needs assessment will be conducted annually.	Spring 2010	Title funds	Superintendent Principals	Initial report and findings	Final report and findings.
39. Research will be completed on the ability of the district to secure access to a curriculum developer to complete vertical alignment.	Spring 2010	Local funds	Superintendent Principals	Reports and Updates from Region VII	Ability to purchase services by May 2008
40. Seek to maintain a 100% Highly Qualified staff through job fairs, local universities, and Regional Service Centers.	August 2009	Local Funds	Principals	Personnel files	Personnel files and the percentage maintained.
41. Students will be instructed by Highly Qualified teachers	August 2009- June 2010	Local funds	Principals	Personnel files	PDAS records.

<p>Big Sandy Elementary School Campus Plan for Educational Progress 2009-2010 School Year</p> <p>Objective # 2</p>	<p>Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.</p> <p>Objective Big Sandy Elementary will develop and implement programs for at-risk students to prevent potential dropouts.</p> <p>Expected Results All special population students will evidence student performance on TAKS and continued success.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Teachers will be involved in any decisions regarding the selection of new assessment instruments. <ul style="list-style-type: none"> Selection of a Reading Inventory will be made by teachers of Kindergarten, first, second and 	June 2010 report to local board. Mid-year (January 2010) results compared to	Region VII Service Center Testing-State Funded TPRI (Texas Primary Reading	All kindergarten, first, second and third grade teachers Site-Based Committee Allen Grappe	100% of Kindergarten through third grade teachers will be involved in the selection of materials.	100% of Kindergarten, first, second, and third grade teachers were involved in the selection of materials.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
<p>(Continued from previous page)</p> <ul style="list-style-type: none"> • third grades by May 2008. • Report on 2008-2009 results by local board in June 2009. • Report will be forwarded to the commissioner <p>TPRI results will be sent to parents</p>	beginning of the year results.	Inventory.)			
<p>2. Teachers will use professional judgment to monitor student progress in mastering the TEKS. Timely appropriate interventions will be taken as needed and will include, but not limited to:</p> <ul style="list-style-type: none"> • Tutorials • Content Mastery • Extended Year • Parent Involvement • Involvement of Senior Citizens in tutoring and reading activities. • Peer tutoring • Materials (TAKS) purchased • Title I Classes • RTI Meetings held each six weeks beginning at the end of the first six weeks. 	Benchmark tests are given each six weeks. TPRI Tests are administered at the beginning, middle and end of the year to show a student's individual progress. Achievement/ Ability Test are given annually.	Local Budget Title I Salary for reading specialist and supplies. OEY budget. Volunteers Title I TAKS subs \$950.00 Compensatory-TAKS Materials-\$3000.00	Reading Specialists Brenda Dotson Susan Ledkins Classroom teachers Allen Grappe	Deficiencies in grades are turned into office and sent to parents at the end of each three weeks. Evidence of the success of the program will be fewer children with failing grades at the end of the six weeks. 90% pass TAKS Promotion	Achievement/Ability test results. 90% pass TAKS. Promotion
3. Provide qualified substitutes in the absence of Title I instructors.	Monthly	Title I Subs \$2,300.00	Office Staff	Student performance.	Increased performance on TAKS testing.
<p>4. After school tutorials will be scheduled as needed.</p> <ul style="list-style-type: none"> • Progress Reports will be sent mid-way between each six weeks. • Parent access to on-line grades to monitor students' performance. 	Monitored each six weeks.	Compensatory Tutorial Budget \$5,000.00	Classroom Teachers	Student performance will be monitored every three weeks.	Increase/Decrease in low performance on Six Week grade reports
5. Continue summer school for at-risk students in grades 1-3 and accelerated instruction for students in grades 4-5 who experienced failure for the academic year. ESL will be offered to Pre-K/K	April 2010 Site-Based Meeting	Compensatory summer school supplies /salary/Aides. OPY funds	Summer school teachers Andrea Blavier Donna Varnado Site-Based	Evaluate percentage of students who are able to move on to the next grade level.	Number of eligible students.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
(Continued from previous page.) students.		ESL field trip budget	Committee		
6. Provide aid/instruction beginning in January to students not meeting minimum state standards. <ul style="list-style-type: none"> Host two evening "read-ins" for Title I Parental Involvement 	Spring 2010	Compensatory and local funds. Title I	Pre-K through 2 nd grade teachers Brenda Dotson Carla Baker Pat Lavender	End of the year evaluation using the TPRI	Number of students needing extra instruction.
7. Student Motivational Program and Character Development: <ul style="list-style-type: none"> Focus on one trait per month Classroom teachers will incorporate character traits into classroom lessons. Utilize P.E. Department in character building activities. Motivational/Character Building Assemblies 	2009-2010	Compensatory \$550.00	Donna Varnado Daniel Pritchett PE teachers Classroom Teachers	Student survey	Number of discipline referrals.
8. Purchase literature and materials for classroom development of character traits.	2009-2010	Compensatory funds	Daniel Pritchett Allen Grappe Vicky Rofkahr	Positive student attitude. Students making good choices.	Less disciplinary actions.
9. Provide additional math materials for at-risk students	September 2009	Title I \$500.00	Classroom teachers	Benchmark tests	TAKS math scores
10. Utilize Writing To Read Lab to split students Kindergarten and First Grade students into smaller groups.	Fall 2009	Writing To Read Budget	Kindergarten/First Teachers Donna Varnado Barbara Elliott	Increased scores on STAR Reading Test/TPRI inventories.	Increased test scores on mid-year and final testing dates. (Tests administered 3 times yearly.)
11. Utilize TAKS subs in 3 rd , 4 th , and 5 th grades for additional assistance with small group instruction.	2009-2010	TAKS sub budget	3 rd -5 th grade teachers Donna Varnado	Increased student success at each Six Weeks grading period.	Improved TAKS scores.
12. Provide TAKS preparation assistance to grades 3, 4 and 5 in reading and math areas.	January 2010	Title I	Brenda Dotson Susan Ledkins	Increased student success at each Six Weeks grading period.	Improved TAKS scores.
13. Utilize library in developing grade level plans to extend language arts/study skills/character building times.	Monthly to Coordinated with Monthly Traits	TAKS supply budget	Donna Varnado Brenda Dotson Kitty Watkins Classroom teachers	Increased participation in AR testing and student performance in the language arts area.	Improved TAKS scores.
14. Meet by grade levels to discuss plans for reading intervention for at-risk	Three times yearly 2009-	Special Education Funds, Teaching	Classroom teachers grades 1-3	Increased performance on TPRI reading	Improved Third Grade TAKS scores.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
(Continued from previous page.) students in grades 1-3.	2010 after TPRI	materials, Office supplies	Brenda Dotson Carla Baker Jennifer Brenner	evaluations, Successful readers, higher benchmark scores.	Improved TPRI scores.
15. Provide counseling services for at-risk students as needed.	2009-2010	Staff salaries	Donna Varnado Daniel Pritchett Allen Grappe	Analyze weekly attendance and report to SBDM committee.	End of year evaluation to show increase in attendance.

Big Sandy Elementary School Campus Plan for Educational Progress 2009-2010 School Year Objective # 3	<p style="text-align: center;">Goals</p> <p>All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.</p> <p style="text-align: center;">Objective</p> <p>Big Sandy Elementary will progressively contact and encourage parental involvement and increase average daily attendance.</p> <p style="text-align: center;">Expected Results</p> <p>Increased parental involvement will improve student attendance, student achievement, and overall TAKS performance.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Office Staff and Teachers will telephone parents and/or make visits when students have missed two or more consecutive days in an effort to encourage and ensure regular school attendance.	Three periods yearly: Aug.-Nov. Nov.-Feb. March-May	Local Budget	Donna Varnado Teachers Attendance Clerk	Check teacher contact logs. Monitor attendance rate percentages weekly with PEIMS coordinator.	Increased yearly attendance.
2. A monthly calendar will be published and sent home with students. <ul style="list-style-type: none"> Notes will be sent home for special occasions. School and elementary calendars will be available on-line at the school webpage. 	Monthly	Principal Supplies Local Budget	Donna Varnado Moriah Cook Paula Wood	Observation/Survey of parent awareness of activities as evidenced by increased participation and student feedback.	Copies of Calendar. Printouts of information on school webpage.
3. Provide ongoing opportunities for parent volunteers utilizing TEC Service.	Annually	Title I Consulting Service	Title I Teachers Administration	Parent Sign-up	Log of volunteer hours.
4. Parent access to student grades via on-line grade book.	October 2009- May 2010	Local funds	Administration Classroom teachers Moriah Cook Parents	Direct parent access to students' academic progress throughout the year.	Parent survey on use and effectiveness of on-line grades.
5. Host a "Meet the Teacher" at the beginning of the Fall Semester and Open	Fall 2009 Spring 2010	Local Budget Donations from	Donna Varnado Teachers	Attendance/Sign-In Records	Attendance/Sign-In Records

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
(Continued from previous page.) House night in the Spring semester. Special incentives to encourage parent participation will be provided.		local businesses	SBDM PTO Volunteers		
6. Administrators and faculty members will "meet and greet" parents and students each morning.	August through May	No funds needed	Donna Varnado Daniel Pritchett Support Staff volunteers	Parent Participation in School Activities. Communication with parents.	Increased recognition of parents. Parental participation at school events.
7. Open and on-going Parent/Teacher communication conducted through current school WebPages, e-mail, and/or telephone voice mail.	Fall 2009 through Spring	Local Budget	Teachers Campus Administration Technology Department	Computer website counter (check how many hits we get each six weeks)	Number of visits to the website yearly. Teachers' telephone logs of parent calls.
8. Provide Practical Parent Education sessions.	November 2009-February 2010	Local Budget Region VII	Allen Grappe Donna Varnado Region VII consultants	Attendance Sign-In Records	Parent survey.
9. Parent "In-Service" to share the daily expectations of each child.	Fall 2009	No funds needed.	Donna Varnado Allen Grappe Classroom Teachers Special Department Teachers	Students will be prepared for daily learning activities and homework expectations.	Improved student performance.
10. Set up a "Parent/Teacher Conference Day" in January.	January 2010	No funds needed.	Administration Faculty	Parent and teachers will meet to discuss students progress and needs	Improved student performance.

**Big Sandy Elementary School
Campus Plan for Educational Progress
2009-2010 School Year**

Objective # 4

Goals
All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.

Objective
Big Sandy Elementary will provide a safe and supportive environment.

Expected Results
Students will experience success in a safe environment.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Teacher training for emergency evacuation for fire, tornado, bomb, shelter-in-place, or snipers and post updated information.	Annually	Local Funds- District emergency plan	Site-Based Committee Administration Wayne Weese	Observation/evaluation of practice drill	Written record of drills/log sheet.
2. Practice drills for fire, tornado, bombs, or snipers.	August through May	Local Budget	Administration	Students will complete drill as noted on time sheet.	Keep record of evacuation time. Work to decrease time it takes to complete drill in a correct and safe manner
3. Continue to lock outside doors and classroom doors between 8:00-3:00. Individuals must check in at the office.	August through May	District Policy No funds needed	Maintenance staff	Sign-in sheets in office.	Decreased number of interruptions during classroom instruction time.
4. Visitors to the campus must bring a valid driver's license and use Raptor Technology to print a visitor's badge to wear while on campus.	2009-2010	Local Budget	Office Personnel	Increased security	Increased security for elementary students and parents.
5. Continue to use a discipline referral committee to review chronic behavior problems including the procedures through the Texas Behavior Support Initiative.	As needed	School Counselor	Discipline Committee Donna Varnado Daniel Pritchett Allen Grappe	Fewer students being sent to alternative situations.	End of year summary of discipline reports shows decreasing numbers.
5. Disruptive students sent to alternative school or day treatment.	Upon immediate review as needed.	Discipline Management Plan	Donna Varnado Daniel Pritchett Allen Grappe	Alternative school reports.	End of year summary of discipline reports showing decreasing numbers of students attending alternative school.
6. Teachers will have in-service on violence prevention.	Annually	Region VII	Donna Varnado Allen Grappe	Each teacher will have a plan for violence	Sign-in sheets from training session and/or

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
(Continued from previous page.)			Vickie Rofkahr Pattie Rozell	protection.	certificates of completion of course.
7. Actively recruit highly qualified personnel to maintain/promote safe school environment	Annually	Title I Salary \$134,723.00 Compensatory Salary \$57,165.00	Administration	Number of referrals in a six-week grading period.	Number of total referrals during the school year.
8. Identify the safest places for students in case of a tornado.	Annually	Local Funds	Wayne Weese	New chart for each classroom teacher.	Evidence in classrooms.
9. The elementary school will continue to support student organizations that promote a safe school environment. <ul style="list-style-type: none"> Sheriff's Department-Fifth Grade Drug Prevention program. 	August through May	Safe and Drug Free Schools	Donna Varnado Vickie Rofkahr	Participation in special activities, events and programs.	Reduced District referrals.
10. Evaluate and replace damaged playground equipment: <ul style="list-style-type: none"> Graveled area Trash cans Cargo net Benches—weatherize wood New fence 	Annually	Playground Budget	Wayne Weese Playground Committee Vickie Rofkahr Daniel Pritchett	Evaluation by playground committee. Maintenance requests.	Safety checks in August 2007 and April 2008.
11. Increase communication with the office, pick-up area, and bus duty through use of two-way radios.	Annually	Elementary Workroom Supply Budget	Office Staff	Clear communication between office/school areas and the home.	Fewer placement issues.
12. Increase pick-up area security through use of: <ul style="list-style-type: none"> The office Raptor Technology system. (Print cards for each person who is a designated pick-up for a student and have them display it in the window of their vehicle.) Use of a color system to organize students for pick-up One of the parking lot duty personnel being posted at the North West entrance with a walk-talkie to call for the next student to come out to the pick-up area. 	2009-2010	School budget	Classroom Teachers Special Department Teachers Office Staff Donna Varnado Daniel Pritchett	Increased Safety	Increased Safety of Elementary Students

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
13. Post signs on each classroom door that will remind visitors to “check-in” at the office. <ul style="list-style-type: none"> Send reminder letter to parents about drop-off and pick up times and procedures. 	2009-2010	Principal's Supply Budget	Office Staff	Fewer classroom disruptions.	Sign-in sheets.
14. Complete facility improvements: <ul style="list-style-type: none"> Entrance doors need to be repainted Continue painting in hallways Hot water to elementary gym Acquire maintenance schedules for all restroom facilities Replace rubber strips for a tighter seal around outside doorways. 	Annually as needed.	Local Budget	Donna Varnado Wayne Weese Scott Beene Maintenance Staff	Faculty, community, and other campus visitors' comments. Maintenance staff	Checklist of completed improvements.
15. Purchase Walkie-Talkies for Playground/Office communication.	Spring 2010	Local Funds	Vickie Rofkahr Sandra Cooksey Classroom teachers Playground Committee	Increased safety	Increased safety for students and faculty.
16. Purchase Flashlights for each classroom.	Fall 2009	Local Funds	Nicole Little Kathie Reyes Patti Rozell Lanita Smith	Increased safety during power failures.	Purchase completed and flashlights in classrooms.
17. Purchase and install speakers for PPCD, TEAM room, and PE department so they will hear announcements and/or emergency information.	Fall 2009	Local Funds	Principal Superintendent Maintenance Department	Increased safety of students and faculty.	Purchased equipment and installation completed.
18. Purchase platform for water fountain by gazebo and repair fountain.	Fall 2009	Playground budget	Playground committee	Increased safety for students.	Purchased equipment and platform constructed.
19. Clean playground area—but do not disc the playground.	Monthly	No funds needed.	Maintenance Department Ray Fisk	Increased safety and playground attractiveness.	List of areas checked for cleanliness.
20. Install more benches at pick-up area so students can sit while awaiting their rides.	2009-2010	Local funds	Superintendent Principal Wayne Weese	Increased safety and order in the pick-up area.	Students can easily be found when their ride arrives.
21. Indoor benches for students waiting for pick-up during inclement weather.	2009-2010	Local funds.	Superintendent Principal Wayne Weese	Increased safety and order in the pick-up area.	Students can easily be found when their ride arrives.

**Big Sandy Elementary School
Campus Plan for Educational Progress
2009-2010 School Year**

Objective # 5

Goals
All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.

Objective
Big Sandy Elementary will work with district special personnel, Upshur County Cooperative, administrators, faculty, and parents to meet the needs of all special education students.

Expected Results
An increase in teacher effectiveness is evidenced through lesson presentations, plans, and student performance.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Continue to meet the timeline for initial evaluation	60 days from onset		Diagnostic Staff	Evaluation reports filed in the student's special education folder.	Reports in folders accessible by qualified personnel.
2. Continue to provide the least restrictive school environment for students.	August-June	ARD Committee reports in special education folders.	ARD Committee	ARD Committee reports in special education folders.	Reports in folders accessible by qualified personnel.
3. Continue to provide related student services.	August-June	Diagnostic staff Counselors Principals Teachers Teacher Aides Parents	Contracted professionals	ARD Committee reports in special education folders.	Reports submitted by contracted professionals.
4. Continue to meet the time for re-evaluation.	Every three years	ARD Committee reports in special education folders.	Diagnostic Staff	Evaluation reports filed in the students' special education folders.	Reports in folders accessible by qualified personnel.
5. Continue to provide transitional services.	On-going from the students' 14 th birthday and reviewed annually	TRC Sabine Valley MHMR Sheltered Workshops	Diagnostic Staff VAC	Documentation in special education folders	Reports in folders accessible by qualified personnel.
6. Determine a need for a "Life Skills" curriculum and provide skills to any elementary student who would benefit from the curriculum.	2009-2010	No budget needed.	Principals Special Education Staff	Students successfully able to perform "life skills"	Students complete a checklist of skills learned.
7. Alignment of curriculum to reflect TAKS tested objectives.	2009-2010	No budget needed	Special Education and Classroom Teachers	Improved classroom expectations and performances.	Improved TAKS scores.
8. Train teachers and implement the Inclusion Approach.	2009-2010	No budget needed	Region VII Special Education	Improved classroom expectations	Improved TAKS scores

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
(Continued from previous page.)			Personnel Classroom Teachers		
9. Improved communication between Special Education staff and classroom teachers.	2009-2010	No budget needed	Special Education Personnel Classroom Teachers	Improved classroom expectations	Improved classroom performance.

<p>Big Sandy Elementary School Campus Plan for Educational Progress 2009-2010 School Year</p> <p>Objective # 6</p>	<p>Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.</p> <p>Objective Big Sandy educators and support staff will continue professional growth through staff development in-service programs.</p> <p>Expected Results An increase in teacher effectiveness is evidenced through lesson presentations, plans, and student performance.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Highly qualified professional personnel will provide instruction.	2009-2010	SBEC	Site-Based Committee Donna Varnado	Personnel records	Personnel records.
2. Professional personnel will be appropriately certified to teach/work in the areas to which they are assigned.	2009-2010	SBEC	Donna Varnado	Personnel records	
3. Teachers will use Region VII for TAKS update.	2009-2010	Local Budget Region VII	Donna Varnado SBDMC	Teacher attendance at professional development sessions.	Number of yearly participants completing Region VII workshops.
5. Substitutes will be provided for teachers to attend professional development activities.	2009-2010	Local Budget Title I, II, IV and VI	Donna Varnado SBDMC	Teacher attendance at professional development sessions.	Number of yearly participants completing workshops.
6. Provide training for substitutes so they will be more comfortable in the classroom.	Fall 2009 Spring 2010	No funds needed.	Donna Varnado Daniel Pritchett Classroom Teachers	Number of Substitutes attending training sessions.	Smoother transition to substitutes when used in classroom.
7. Professional staff will decide the types of professional development and consultants who will deliver training:	2009-2010	Local Budget Title I, II, IV & VI	SBDMC	Surveys, teacher attendance at professional development sessions.	Teacher surveys

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
<p>(Continued from previous page.)</p> <ul style="list-style-type: none"> • Character Education • Behavior Management • Writing • Team Building • Target Grant • Parent Involvement • TELPAS • TAKS Reading/Math/Writing/Science Technology 					
<p>6. Professional personnel will receive professional development appropriate to enhance their specialties particularly with TAKS activities.</p>	2009-2010	Title I Consultant Title I Travel	Donna Varnado Site-Based Decision-Making Committee	Surveys, teacher attendance at professional development sessions	Teachers will provide documentation/certificates of workshops completed.
<p>7. Training for new teachers will be provided throughout the year as needed.</p>	2009-2010	Region VII	Region VII	Lesson plans will be reviewed for appropriate modifications.	Teacher sign-in sheets and certificates of completed training.
<p>8. Paraprofessionals will receive training with the professionals whom they support meeting the following:</p> <ul style="list-style-type: none"> • No Child Left Behind Act • Highly qualified staff will be utilized 	2009-2010	Region VII Compensatory Aides	Region VII	Surveys, paraprofessional's attendance at professional development sessions.	Certificates/documentation of workshop hours.
<p>9. Training for Special Populations will be provided.</p>	2009-2010	Region VII	Region VII	Lesson plans will be reviewed for appropriate modifications.	Teacher list for check-off when lesson plan books are submitted for review.
<p>10. Teachers will be trained by grade level on currently available technology programs:</p> <ul style="list-style-type: none"> • Use of mobile lab • Power Point • Excel • Word • TEKS/TAKS • Web Pages • Digital Cameras • Blogging • Podcasting • On-line Grade Book • Computer maintenance and security 	2009-2010	Mobile Lab. Classroom computers. Technology Personnel.	Moriah Cook Technology Director	Surveys, teacher attendance	Sign-in sheets.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
<p>(Continued from previous page.)</p> <ul style="list-style-type: none"> • Keyboarding • Administering TPRI---palm pilot • Using local Weather Station 					
11. Reinstate membership to Region VII Creative School House and Media Department	2009-2010	Local Budget Region VII	Donna Varnado Scott Beene	Teacher usage each semester	Annual collection of number of faculty members using Region VII services
12. Conduct analysis on TAKS Reading and Math Results. <ul style="list-style-type: none"> • Analyze data from Science and Writing local information. 	2009-2010	Local Budget Region VII	Region VII Allen Grappe Donna Varnado Linda Avey	Increased scores on Science TAKS testing	Increased TAKS testing results.
13. Investigate the possibility of hosting a Make-It-and-Take-It Workshop	2009-2010	Region VII Miriam Brannon	Andrea Blavier Nicole Little Christy Parker Carla Baker	Manipulatives and games to use for at-risk students to improve scores on reading and math testing.	Number of local participants
14. Investigate the possibility of hosting a Writing Workshop on writing strategies and ideas	Spring 2010	Region VII Title Funds	Kathie Reyes Kelly McQueen Lisa Turner Miriam Brannon	Increased writing scores	Number of participants.
14. Provide more training on Classroom Management: <ul style="list-style-type: none"> • Specifically working with "Special Needs Children" 	2009-2010	Region VII Local Budget	Scott Beene Donna Varnado	Teacher attendance at professional development sessions. Less discipline issues with "Special Needs" students.	Improved classroom discipline.
15. Provide professional development for support of DMAC, C-Scope, and general classroom management.	2009-2010	Region VII	Scott Beene Donna Varnado Daniel Pritchett	Teacher attendance at professional development sessions.	Teachers will easily access classroom performance records.

**Big Sandy Elementary School
Campus Plan for Educational Progress
2009-2010 School Year**

Objective # 7

Goals

All Big Sandy Elementary Students will meet or exceed state standards by the year 2010.

Objective

Big Sandy Elementary will implement a technology program to increase knowledge for all students.

Expected Results

An increase in student proficiency with basic computer skills.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Students will build basic computer skills through use of TEKnowledge, Alpha Smarts, mobile computer labs, and keyboarding classes.	2009-2010	Computer lab, Mobile computer labs, district software.	Classroom teachers. Moriah Cook	Documentation of teacher's signing up for labs.	Students' published works and completed projects.
2. Students will acquire technological information through use of Internet research projects, PowerPoint presentations, and video conferencing.	2009-2010	Computer labs, Internet connections, Video conferencing equipment.	Classroom teachers Moriah Cook	Students will demonstrate use of technology equipment and knowledge of programs.	Successful completion of projects.
3. Students will be encouraged to utilize technology to prepare them for further educational opportunities.	2009-2010	Computer labs, Technology equipment.	Classroom teachers Moriah Cook	Students will demonstrate use of technology equipment and knowledge of programs.	Successful completion of projects.
4. Increase student use of technology through placement of more computers in the classrooms.	2009-2010	Technology Budget	Donna Varnado Moriah Cook	Computers placed in classrooms.	Students will be able to demonstrate knowledge of computer technology.

Use of Resources

In addition to the regular instructional program, the district has implemented many special programs to meet the needs of various special populations of students. These include:

1. **ESEA, Title I, Part A—Improving Basic Programs Operated by Local Educational Agencies.** This program is currently operating as a school-wide program paying for the payroll costs of two full-time reading teachers working in a pull-out program, and one full-time teacher working in a self-contained pre-kindergarten program. The district uses a small part of its Title I funds to pay for instructional leadership consultative services. Due to the limited resources available from the Title I grant, these are the only services funded with Title I funds.

The district encourages parental involvement and provides professional development from other funding sources as approved in the district's Local Educational Agency Plan filed with the Texas Education Agency.

2. **ESEA, Title II, Part B—Dwight D. Eisenhower Professional Development Program.** The district participates in a shared services arrangement (Co-op) with Education Service Center, Region VII to provide professional development opportunities to its staff primarily in mathematics and science. Professional development in the other core subject areas is also available on a limited basis.
3. **ESEA, Title IV—Safe and Drug-Free Schools and Communities.** The district participates in a shared services arrangement (Co-op) with Education Service Center, Region VII to provide Red Ribbon Week activities, professional development opportunities for the staff, and a drug-free curriculum.
4. **ESEA, Title VI—Innovative Educational Program Strategies.** The district uses resources from this program to implement programs to improve the higher-order thinking skills of disadvantaged elementary and secondary school students and to prevent students from dropping out of school. Consultants are retained to provide professional development and instructional supplies and materials are purchased to implement the program.

5. **IDEA, Part B—Individuals with Disabilities Education Act.** The district participates in the Upshur County Special Education Shared Services Arrangement (Co-op) through which itinerant services such as speech, occupational, and physical therapy for students with disabilities is provided. The elementary school has a Content Mastery Center (CMC) and resource room in which students with disabilities also receive services. One teacher and two instructional aides work in the CMC and resource room. One of the instructional aides occasionally works in the regular classroom with eligible students under the “inclusion” strategy.
6. **State Compensatory and Accelerated Instruction.** Funds from this program are used to fund an extended year program during the summer for students who meet one or more of the criteria for being in at-risk situations. Funds are also used to fund the alternative education program, extended day pre-kindergarten program, and instructional aide in the computer lab, part of the counselor’s and nurse’s payroll costs, as well as supplies and materials to support these programs for students in at-risk situations.

Assessment Results

The school will use the Academic Excellence Indicator System (AEIS) to assess the overall performance of the school. The Texas Assessment of Knowledge and Skills (TAKS) results together with the other indicators of attendance and dropout rates will be sent to parents and made available to the public at the school. The school will also hold at least one meeting for parents during which the results of the school as a whole will be discussed. The teacher will also schedule parent-Teacher conferences during which the individual student performance will be discussed with the parents.

Collection of Data

The AEIS provides the basis for the collection of data on the achievement and assessment results of students disaggregated by gender, major ethnic groups, and by children with disabilities as compared to other students, and by economically disadvantaged students as compared to students who are not economically disadvantaged. This system is statistically sound in reporting the performance of the aforementioned students.

2009-2010 Campus Management Team Membership

An election for new team membership is held each September (with either 2 or 3 places eligible for new terms). Representatives from the community, businesses, and school families are invited to join the team each fall on a rotating basis.

Kim Johnson	Elected Teaching Professional, Place 1 (Pre-K—1)
Carla Baker	Elected Teaching Professional, Place 2 (Grades 2—3)
Gay Stokes	Elected Teaching Professional, Place 3 (Grades 4--5)
Vanessa Griffin	Elected Teaching Professional, Place 4 (At Large)
Brenda Dotson	Elected Teaching Professional, Place 5 (Sp. Pop. Rep.)
Allen Grappe	Non-Teaching Professional
School Nurse	Non-Teaching Professional
Donna Varnado	Principal
Lance Morrow	Assistant Principal
Pam Chalk	Parent Representative
Jami Boriski	Parent Representative
Kathryn Vine	Business Representative
Leslie Harroff	Business Representative
Ruby Bryant	Community Representative
Lois Peterson	Community Representative

2009-2010 Campus Management Team Membership Telephone Numbers

Kim Johnson	903-736-6290
Carla Baker	903-769-5256
Gay Stokes	903-725-6237
Vanessa Griffin	903-570-6013
Brenda Dotson	903-636-4141
Allen Grappe	903-845-1441
School Nurse	
Donna Varnado	903-790-2498
Lance Morrow	903-681-0077
Pam Chalk	903-636-4127 or 903-576-7951
Jami Boriski	903-769-1841 or 903-736-8373
Kathryn Vine	903-636-4338 or 903-636-4334
Leslie Harroff	903-734-7240
Ruby Bryant	903-769-2202
Lois Peterson	903-636-5077