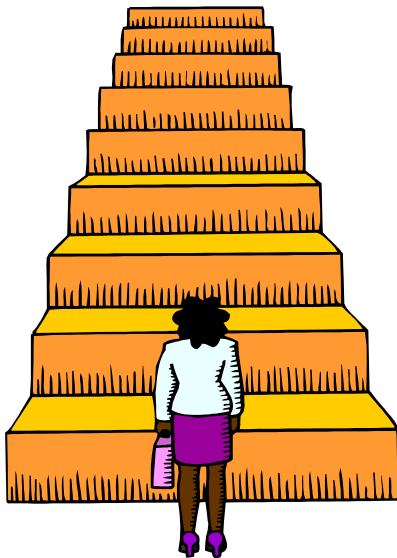


Stepping into a More Productive Future

Big Sandy Elementary School

Comprehensive Needs Assessment and Campus Improvement Plan
For a Schoolwide Program
2008-2009



Equality
Democracy
Understanding
Communication
Adaptability
Technology
Individuality
Opportunity
Neatness

Steps to Education

**Big Sandy Elementary School
Comprehensive Needs Assessment
And
Campus Improvement Plan For a Schoolwide Program
2008-2009**

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Big Sandy Elementary Mission Statement

The staff at Big Sandy Elementary accepts the responsibility of providing students with educational experiences so they can think and communicate creatively and effectively in a rapidly changing technologically enriched society.

Through cooperation with parents and community, we will meet this challenge by preparing our students to successfully function in a democratic society and step into a more productive future.

“Steps to Education”

Equality

Democracy

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“Stepping into a More Productive Future” Big Sandy Elementary 2008-2009 Campus Plan Objectives

Objective 1

All students will perform at or above grade level on standardized testing.

Objective 2

Big Sandy Elementary will develop and implement programs for at-risk students to prevent potential dropouts.

Objective 3

Big Sandy Elementary will progressively contact and encourage parental involvement through a cooperative effort to further each child's educational goals and increase average daily attendance.

Objective 4

Big Sandy Elementary will provide a safe and supportive school environment.

Objective 5

Big Sandy Elementary will meet or exceed state requirements for special education programs.

Objective 6

Big Sandy Elementary educators and support staff will continue professional growth through staff development in-service programs.

Objective 7

Big Sandy Elementary will implement a technology program to increase knowledge for all students.

2008-2009 Big Sandy Elementary Campus Plan

Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year Objective # 1	Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2009. Objective All students will perform at or above grade level on standardized testing. Expected Results Increased student mastery in math, reading, and writing on TAKS.
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. K-5 students will be given opportunity to check out library books weekly, beginning the first six-weeks of the school year. <ul style="list-style-type: none"> Librarian will provide literature-enriched activities that will relate to books. 	Fall 2008	Library funds	Kitty Watkins	Accumulated Accelerated Reader Points	Improved TPRI/Reading scores
2. A color coding system will be continued and implemented to match student reading ability to library books for checkout	Fall 2008.	Library funds	Kitty Watkins Brenda Dotson PTO Volunteers SBDMT	Increased scores on STAR Reading Test	Increased number of "commended" reading performances
3. Availability of library <ul style="list-style-type: none"> Checkout times posted outside library Complete coding of AR labels Provide book lists to parents Schedule Fifth Grade library check out times. 	Fall 2008	Library funds	Kitty Watkins Donna Varnado Brenda Dotson	Increased use of library	Increased participation in the Accelerated Reading Program
4. Utilize maximum library space and continue to designate centers. <ul style="list-style-type: none"> Continue to use computer resource center where students may AR test and research. Expand professional library to include a leveled library for teacher checkout.	Fall 2008	Mr. Earl "Computers for Education" money	Donna Varnado Kitty Watkins Moriah Cook Brenda Dotson	Increased participation in AR testing	Increased reading TAKS scores and TPRI results
5. Continue Zoo Phonics in Pre-K through First Grade.	Fall 2008	School Budget	Donna Varnado Classroom Teachers	Individualized growth in decoding words	Improved TPRI and TAKS scores

<ul style="list-style-type: none"> Investigate Zoo Phonics program for Second Grade 			(Grades Pre-K through 2)		
6. Fifth Grade will implement Renaissance Reading Program.	Fall 2008	Title I	Brenda Dotson Kelly McQueen Kitty Watkins	Improved Reading Comprehension	Increased reading scores
7. Make AR test titles available on the school website	Fall 2008	School budget	Kitty Watkins Brenda Dotson Moriah Cook	Increased participation in AR testing	Improved TPRI and TAKS reading scores
8. Continue the STAR math-testing program. <ul style="list-style-type: none"> Use data from STAR testing to individualize instruction Implement Accelerated Math in 3rd grade 	Testing will be completed three times during the school year.	Title I Supplies	Susan Ledkins Moriah Cook Lanita Smith Classroom teachers	Evaluation and reports by Susan Ledkins, third, fourth, and fifth grade math teachers, and the Math Committee	Improved Math TAKS scores.
9. Use Math Facts in a Flash™ for Grades 1-5 in computer lab and on laptop computers. Allow for growth in program.	2008-2009	Title I supplies	Susan Ledkins Moriah Cook Classroom Teachers	Individualized growth plan on timed testing	Improved TAKS scores
10. Improve math TAKS scores <ul style="list-style-type: none"> Use the laptop/projector system for the Title I Math classroom enabling the teacher to implement a variety of software, Internet access, and the CPS system to teach and reinforce math concepts. Implement <u>Otter Creek Institute</u> for Fourth and Fifth grade students Use Motivational Math System 	2008-2009	Title I Budget School Budget	Moriah Cook Susan Ledkins Lanita Smith Fourth Grade Teachers	Improved Benchmark Testing Results	Increased percentage of students recognized on TAKS testing and on Standardized testing. Improved classroom performance. Improved scores in testing situations.
11. Elementary Math Lab Begin our own lab or have a designated day or time in the school lab.	2008-2009	Technology Budget	Moriah Cook	Improved classroom performance on math skills	Improved TAKS scores
12. Improve Mathematics skills in Grades 3-5 by implementing horizontal and vertical teaming of Grades 1-5 Math skills.	Spring 2009	No needed budget	Susan Ledkins Classroom teachers	Improved classroom performance Improved scores in testing situations	Improved TAKS scores
13. Plan and present a TAKS Math Blitz Day(s) for Grades 3-5	2008-2009	School budget "Special Programs" budget	Susan Ledkins Third, Fourth, and Fifth Grade teachers	Improved classroom performance	Improved TAKS scores
14. Utilize updated grades 1-5 Target TEKS Boards	2008-2009	No needed budget	Classroom Teachers	Improved scores in testing situations.	Increase TAKS scores.

15. Teachers attend CAMT (Conference for the Advancement of Mathematics Teachers) during summer.	Summer 2009	School In-Service Training Budget	Classroom teachers Support staff	Professional Development (Enhance teacher performance by learning new and innovative technologies to teach math TEKS.	Student classroom performance.
16. Third Grade students attend Brain Gym in Mesquite.	Yearly	School Budget	Third Grade teachers	Improved TAKS scores	Improved TAKS scores
17. Utilize Brain Gym techniques in classrooms 1-5.	2008-2009	No budget needed.	Classroom Teachers	Improved Math performance	Improved TAKS scores
18. Continue Benchmark testing for grades 3-5 in TAKS areas and utilize DMAC for data.	2008-2009	No needed budget	Daniel Pritchett Classroom Teachers (Grades 3-5)	Improved classroom performance.	Improved TAKS scores
19. Use Classroom Performance System (CPS) as a means to compliment and reinforce classroom TEKS	2008-2009	Title I Supplies Technology Budget	Susan Ledkins Moriah Cook	Generated reports on student responses	Improved TAKS scores
20. Teachers will be trained as a Math TEKS-Team.	2008-2009	No needed budget	Donna Varnado Susan Ledkins Classroom Teachers (Grades 1-5)	Improved classroom performance.	Improved TAKS scores
21. Sponsor educational field trips to broaden students' cultural experience. <ul style="list-style-type: none"> Communicate with Upshur County Arts Council regarding programs for the 2007-2008 year. Specific program dates will be provided to classroom teachers. Fifth grade week at Camp Gilmont. 	Fall and Spring SBCT meetings	ESEA Title I budget \$13,000	Classroom teachers Micah Cooper Linda Avey Donna Varnado	Journaling entries	Teacher/student survey responses.
22. The transition from preschool to public school will be facilitated to ensure a smooth transition for all new students. Support personnel will be used in the following situations: <ul style="list-style-type: none"> Round up is scheduled for April. Notification will be sent with students and new media prior to round up. Meet the Teacher night Immediate school support personnel assistance. 	April Round-up. New enrollment in August. Review success in September.	Kindergarten Graduation/ Round-up Supplies \$350.00 Compensatory Elementary School Supplies \$200.00-	Kindergarten teachers Office personnel	Teacher observation of how quickly new students become acclimated to the daily routine.	Parent/teacher conference. Teacher/student conferences. Telephone contact.
23. A Pre-Kindergarten and Kindergarten	August Pre-K	Title I Budget	Office Personnel	Teacher observation of	Parent/Teacher

<p>round-up will be conducted during which new students will:</p> <ul style="list-style-type: none"> • Tour the facilities • Have lunch in the cafeteria • Parents will meet with teachers • Students will visit the classrooms • "Hands-on activities" will be provided for parents. 	<p>round-up Pre-K will submit income information in August.</p>	<p>\$500.00</p>	<p>Pre-Kindergarten teachers Kindergarten teachers Support staff Aides</p>	<p>how quickly new students become acclimated to the daily routine of school.</p>	<p>conferences. Teacher/Student conferences. Telephone contact.</p>
<p>24. Continue Pre-K full day.</p>	<p>2008-2009</p>	<p>Compensatory supplies \$400.00. Local and Compensatory funds.</p>	<p>Donna Varnado Nicole Little Jaci Johnson</p>	<p>Increased readiness at beginning of Kindergarten year.</p>	<p>Evaluation of TPRI results.</p>
<p>25. The Site-Based Decision Making Committee will continue to implement:</p> <ul style="list-style-type: none"> • Meet the Teacher from 4:00-6:00 before school begins in August. • Copies of office forms and information will be duplicated for parent handouts. • A current copy of the Student Handbook will be available electronically (but only printed and distributed to parents upon request). • Kindergarten Round-up 	<p>Plans to be review and May, 2008 and finalized in July 2008.</p>	<p>Title I supplies</p>	<p>Site-Based Decision Making Committee. Pre-K and Kindergarten teachers. Donna Varnado</p>	<p>Sign-in sheets will determine the percentage of participation. Participation goal is 90%.</p>	<p>The final percentage that we meet of our 90% goal.</p>
<p>26. Parent volunteers will assist the teachers with new students and/or clerical tasks during the first few days of school. Parent survey regarding willingness to serve as volunteers will be sent home. Utilize reading volunteers.</p>	<p>Title I Committee will review survey forms.</p>	<p>Parent/Community members</p>	<p>Office personnel and teachers</p>	<p>Teacher observation of how quickly new students become acclimated. The percentage of volunteers recruited through surveys sent home.</p>	<p>Number of volunteers required.</p>
<p>27. Implement motivational strategies to encourage/improve TAKS writing skills:</p> <ul style="list-style-type: none"> • Continue "Worthy Writer" awards in all grade levels including "Outstanding Presentation" in grades 1-2 and 3-5. • One student's work from primary and one from intermediate grades will be published each six 	<p>October</p>	<p>Compensatory Student Incentive \$675.00</p>	<p>Classroom teachers Parent volunteers</p> <p>Parent volunteer to verify stories are printed.</p>	<p>Two students will be awarded "Worthy Writer" awards from each classroom.</p> <p>One story chosen from the primary grades and one from the</p>	<p>Increased TAKS writing scores</p>

<p>weeks in the local paper. Secure parent volunteer to assist with worthy writer program.</p> <ul style="list-style-type: none"> • Check into possibility of implementing a Writing Lab for the intermediate grades through the keyboarding class. • Kindergarten participates by drawing pictures to tell a story. 	December	Use computer lab to make final draft of writing sample during keyboarding class.	Fourth/Fifth grade classroom teachers. Moriah Cook	<p>intermediate grades will be published in the local paper.</p> <p>Print out the final copy/finished product of writing sample.</p>	
<p>28. Improve 4th Grade writing skills by implementing horizontal and vertical teaming of 1st-5th grades writing and English skills.</p> <ul style="list-style-type: none"> • TEKS/TAKS training with Miriam Brannon for traits of good writing and ideas for creative writing for TAKS • Grade level representatives meet to brainstorm on the traits of writing that each grade will focus on during the year. • Introduce graphic organizers in Kindergarten to be used consistently through grade levels as a pre-writing skill. • Set guidelines for skills taught at each grade level—aligned by TEKS • Each classroom teacher will collect benchmark-writing samples for individual student portfolios to include rough drafts and published samples. 	January review	Compensatory TAKS budget \$900.00	Classroom teachers Donna Varnado Daniel Pritchett Fourth Grade Teachers	Kindergarten through Grade 5 teachers will meet weekly and evaluate students' progress by writing skills.	Improve TAKS writing scores.
29. Designate an Alpha Smart Computer cart for Fifth Grade writers.	September 2008	Technology Budget	Site Based Committee Donna Varnado Moriah Cook Kelly McQueen	Students will develop writing samples from pre-writing through published works.	Improved writing samples.
<p>30. Continue to use Mrs. Elliott with Kindergarten and First Grade students in the Writing to Read Lab with development of a word wall. (In addition to the classroom teacher's word wall.)</p> <ul style="list-style-type: none"> • Investigate the possibility of a 	September through May	Local funds	Site Based Committee Donna Varnado Barbara Elliott Kindergarten and First Grade teachers	Evaluate effectiveness of students' writing through their portfolios.	End of year writing samples selected for the writing portfolios.

new software program for the lab.					
31. Second Grade students will develop Creative Arts objectives by performing in a play.	December 2008	Local funds Office supplies	Carla Baker Cindy Hilton Patti Rozell Micah Cooper	Students will develop creative/artistic talents.	Number of students participating in the play.
32. Horizontal teamwork <ul style="list-style-type: none"> Teachers will align subject areas in cross-curriculum for Grades K through 5. 	Spring 2009	No budget needed	Fourth and Fifth grade classroom teachers	Improved classroom expectations and performances.	Improved TAKS scores.
33. A comprehensive needs assessment will be conducted annually.	Spring 2009	Title funds	Superintendent Principals	Initial report and findings	Final report and findings.
34. Research will be completed on the ability of the district to secure access to a curriculum developer to complete vertical alignment.	Spring 2009	Local funds	Superintendent Principals	Reports and Updates from Region VII	Ability to purchase services by May 2008
35. Seek to maintain a 100% Highly Qualified staff through job fairs, local universities, and Regional Service Centers.	August 2008	Local Funds	Principals	Personnel files	Personnel files and the percentage maintained.
36. Students will be instructed by Highly Qualified teachers	August 2008- June 2009	Local funds	Principals	Personnel files	PDAS records.

Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year Objective # 2	<p style="text-align: center;">Goals</p> <p>All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.</p> <p style="text-align: center;">Objective</p> <p>Big Sandy Elementary will develop and implement programs for at-risk students to prevent potential dropouts.</p> <p style="text-align: center;">Expected Results</p> <p>All special population students will evidence student performance on TAKS and continued success.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Teachers will be involved in any decisions regarding the selection of new assessment instruments. <ul style="list-style-type: none"> Selection of a Reading Inventory will be made by teachers of Kindergarten, first, second and 	June 2009 report to local board. Mid-year January results compared to	Region VII Service Center Testing-State Funded TPRI (Texas Primary Reading	All kindergarten, first, second and third grade teachers Site-Based Committee Allen Grappe	100% of Kindergarten through third grade teachers will be involved in the selection of materials.	100% of Kindergarten, first, second, and third grade teachers were involved in the selection of materials.

<ul style="list-style-type: none"> third grades by May 2008. Report on 2008-2009 results by local board in June 2009. Report will be forwarded to the commissioner TPRI will be sent to parents 	beginning of the year results.	Inventory.)			
<p>2. Teachers will use professional judgment to monitor student progress in mastering the TEKS. Timely appropriate interventions will be taken as needed and will include, but not limited to:</p> <ul style="list-style-type: none"> Tutorials Content Mastery Extended Year Parent Involvement Involvement of Senior Citizens in tutoring and reading activities. Peer tutoring Materials (TAKS) purchased Title I Classes 	Monthly	Local Budget Title I Salary for reading specialist and supplies. OEY budget. Volunteers Title I TAKS subs \$950.00 Compensatory-TAKS Materials-\$3000.00	Reading Specialists Brenda Dotson Susan Ledkins Classroom teachers Allen Grappe	Deficiencies in grades are turned into office and sent to parents at the end of each three weeks. Evidence of the success of the program will be fewer children with failing grades at the end of the six weeks are administered at the beginning, middle and end of the year to show a student's individual progress. Achievement/Ability Test Results. 90% pass TAKS Promotion	Achievement/Ability test results. 90% pass TAKS. Promotion
3. Provide qualified substitutes in the absence of Title I instructors.	Monthly	Title I Subs \$2,300.00	Office Staff	Student performance.	Increased performance on TAKS testing.
<p>4. After school tutorials will be scheduled as needed.</p> <ul style="list-style-type: none"> Progress Reports will be sent mid-way between each six weeks. Parent access to on-line grades to monitor students' performance. 	Monitored each six weeks.	Compensatory Tutorial Budget \$5,000.00	Classroom Teachers	Student performance will be monitored every three weeks.	Increase/Decrease in low performance on Six Week grade reports
5. Continue summer school for at-risk students in grades 1-3 and accelerated instruction for students in grades 4-5 who experienced failure for the academic year. ESL will be offered to Pre-K/K students.	April 2009 Site-Based Meeting	Comp. summer school supplies/salary/Aides. OPY funds/ESL field trip budget	Summer school teachers Andrea Blavier Donna Varnado Brenda Dotson Site-Based Committee	Evaluate percentage of students who are able to move on to the next grade level.	Number of eligible students.
6. Provide aid/instruction beginning in January to students not meeting	Spring 2009	Compensatory and local funds.	Pre-K through 2 nd grade teachers	End of the year evaluation using the	Number of students needing extra

minimum state standards. <ul style="list-style-type: none"> Host two evening "read-ins" for Title I Parental Involvement 		Title I	Brenda Dotson Carla Baker Pat Lavender	TPRI	instruction.
7. Student Motivational Program and Character Development: <ul style="list-style-type: none"> Focus on one trait per month Classroom teachers will incorporate character traits into classroom lessons. Create a bulletin board highlighting monthly traits Utilize P.E. Department in character building activities. Recognize students for exhibiting positive trait of the month. (Teachers will submit names for recognition Motivational/Character Building Assemblies 	2008-2009	Compensatory \$550.00	Donna Varnado Daniel Pritchett PE teachers Classroom Teachers	Student survey	Number of discipline referrals.
8. Purchase literature and materials for classroom development of character traits.	2008-2009	Compensatory funds	Daniel Pritchett Allen Grappe Vicky Rofkahr	Positive student attitude. Students making good choices.	Less disciplinary actions.
9. Provide additional math materials for at-risk students	September 2009	Title I \$500.00	Classroom teachers	Benchmark tests	TAKS math scores
10. Utilize Writing To Read Lab to split students into smaller groups.	Fall 2009	Writing To Read Budget	Kindergarten/First Teachers Donna Varnado Barbara Elliott	Increased scores on STAR Reading Test/TPRI inventories.	Increased test scores on mid-year and final testing dates. (Tests administered 3 time yearly.)
11. Utilize TAKS subs in 3 rd , 4 th , and 5 th grades for additional assistance with small group instruction.	2008-2009	TAKS sub budget	3 rd -5 th grade teachers Donna Varnado	Increased student success at each Six Weeks grading period.	Improved TAKS scores.
12. Provide TAKS preparation assistance to grades 3, 4 and 5 in reading and math areas.	January 2009	Title I	Brenda Dotson Susan Ledkins	Increased student success at each Six Weeks grading period.	Improved TAKS scores.
13. Utilize library in developing grade level plans to extend language arts/study skills/character building times.	Spring 2009	TAKS supply budget	Donna Varnado Brenda Dotson Andrea Blavier Kitty Watkins Moriah Cook Classroom teachers	Increased participation in AR testing and student performance in the language arts area.	Improved TAKS scores.
14. Meet by grade levels to discuss plans for reading intervention for at-risk	Three times yearly 2008-	Teaching materials, Office	Classroom teachers grades 1-3	Increased performance on TPRI reading	Improved Third Grade TAKS scores.

students in grades 1-3.	2009 after TPRI	supplies	Brenda Dotson Carla Baker Jennifer Brenner Lisa Turner	evaluations, Successful readers, higher benchmark scores.	Improved TPRI scores.
15. Provide counseling services for at-risk students as needed.	2008-2009	Staff salaries	Donna Varnado Daniel Pritchett Allen Grappe	Analyze weekly attendance and report to SBDM committee.	End of year evaluation to show increase in attendance.

<p>Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year</p> <p>Objective # 3</p>	<p>Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.</p> <p>Objective Big Sandy Elementary will progressively contact and encourage parental involvement and increase average daily attendance.</p> <p>Expected Results Increased parental involvement will improve student attendance, student achievement, and overall TAKS performance.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Office Staff and Teachers will telephone parents and/or make visits when students have missed two or more consecutive days in an effort to encourage and ensure regular school attendance.	Three periods yearly: Aug.-Nov. Nov.-Feb. March-May	Local Budget	Donna Varnado Teachers Attendance Clerk	Check teacher contact logs. Monitor attendance rate percentages weekly with PEIMS coordinator.	Increased yearly attendance.
2. A monthly calendar will be published and sent home with students. <ul style="list-style-type: none"> Notes will be sent home for special occasions. School and elementary calendars will be available on-line at the school webpage. 	Monthly	Principal Supplies Local Budget	Donna Varnado Moriah Cook Paula Wood	Observation/Survey of parent awareness of activities as evidenced by increased participation and student feedback.	Copies of Calendar. Printouts of information on school webpage.
3. Provide ongoing opportunities for parent volunteers utilizing TEC Service.	Annually	Title I Consulting Service	Title I Teachers Administration	Parent Sign-up	Log of volunteer hours.
4. Parent access to student grades via on-line grade book.	October 2008- May 2009	Local funds	Administration Classroom teachers Moriah Cook Parents	Direct parent access to students' academic progress throughout the year.	Parent survey on use and effectiveness of on-line grades.
5. A "Meet the Teacher" and Open House night will be sponsored at the	Fall 2008 Spring 2009	Local Budget Donations from	Donna Varnado Teachers	Attendance/Sign-In Records	Attendance/Sign-In Records

beginning of the Fall semester and again in the Spring semester. Special incentives to encourage parent participation will be provided.		local businesses	SBDM PTO Volunteers		
6. Administrators and faculty members will "meet and greet" parents and students each morning.	August through May	No funds needed	Donna Varnado Daniel Pritchett Support Staff volunteers	Parent Participation in School Activities. Communication with parents.	Increased recognition of parents. Parental participation at school events.
7. Open and on-going Parent/Teacher communication conducted through current school WebPages, e-mail, and/or telephone voice mail.	Fall 2008 through Spring	Local Budget	Teachers Campus Administration Technology Department	Computer website counter (check how many hits we get each six weeks)	Number of visits to the website yearly. Teachers' telephone logs of parent calls.
8. Provide Practical Parent Education sessions.	November 2008-February 2009	Local Budget Region VII	Allen Grappe Donna Varnado Region VII consultants	Attendance Sign-In Records	Parent survey.
9. Parent "In-Service" to share the daily expectations of each child.	Fall 2008	No funds needed.	Donna Varnado Allen Grappe Classroom Teachers Special Department Teachers	Students will be prepared for daily learning activities and homework expectations.	Improved student performance.
10. Set up a "Parent/Teacher Conference Day" in January.	January 2009	No funds needed.	Administration Faculty	Parent and teachers will meet to discuss students progress and needs	Improved student performance.

Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year Objective # 4	Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.
	Objective Big Sandy Elementary will provide a safe and supportive environment.
	Expected Results Students will experience success in a safe environment.

Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Teacher training for emergency evacuation for fire, tornado, bomb, shelter-in-place, or snipers and post	Annually	Local Funds- District emergency plan	Site-Based Committee Administration	Observation/evaluation of practice drill	Written record of drills/log sheet.

updated information.			Wayne Weese		
2. Practice drills for fire, tornado, bombs, or snipers.	August through May	Local Budget	Administration	Students will complete drill as noted on time sheet.	Keep record of evacuation time. Work to decrease time it take to complete drill in a correct and safe manner
3. Continue to lock outside doors and classroom doors between 8:00-3:00. Individuals must check in at the office.	August through May	District Policy No funds needed	Maintenance staff	Sign-in sheets in office.	Decreased number of interruptions during classroom instruction time.
4. Continue to use a discipline referral committee to review chronic behavior problems including the procedures through the Texas Behavior Support Initiative.	As needed	School Counselor	Discipline Committee Donna Varnado Daniel Pritchett Allen Grappe	Fewer students being sent to alternative situations.	End of year summary of discipline reports shows decreasing numbers.
5. Disruptive students sent to alternative school or day treatment.	Upon immediate review as needed.	Discipline Management Plan	Donna Varnado Daniel Pritchett Allen Grappe	Alternative school reports.	End of year summary of discipline reports showing decreasing numbers of students attending alternative school.
6. Teachers will have in-service on violence prevention.	Annually	Region VII	Donna Varnado Allen Grappe Vickie Rofkahr Pattie Rozell	Each teacher will have a plan for violence protection.	Sign-in sheets from training session and/or certificates of completion of course.
7. Actively recruit highly qualified personnel to maintain/promote safe school environment	Annually	Title I Salary \$134,723.00 Compensatory Salary \$57,165.00	Administration	Number of referrals in a six-week grading period.	Number of total referrals during the school year.
8. Identify the safest places of students in case of a tornado. (Project Tornado)	Annually	Local Funds	Wayne Weese	New chart for each classroom teacher.	Evidence in classrooms.
9. The elementary school will continue to support student organizations that promote a safe school environment. <ul style="list-style-type: none"> Sheriff's Department-Fifth Grade Drug Prevention program. 	August through May	Safe and Drug Free Schools	Donna Varnado Vickie Rofkahr	Participation in special activities, events and programs.	Reduced District referrals.
10. Evaluate and replace damaged playground equipment: <ul style="list-style-type: none"> Graveled area 	Annually	Playground Budget	Wayne Weese Playground Committee	Evaluation by playground committee. Maintenance requests.	Safety checks in August 2007 and April 2008.

<ul style="list-style-type: none"> • Trash cans • Cargo net • Trees—trim as needed • Benches—weatherize wood • New fence 			Vickie Rofkahr Daniel Pritchett		
11. Increase communication with the office, pick-up area, and bus duty through use of two-way radios.	Annually	Elementary Workroom Supply Budget	Office Staff	Clear communication between office/school areas and the home.	Fewer placement issues.
12. Post signs on each classroom door that will remind visitors to “check-in” at the office. <ul style="list-style-type: none"> • Send reminder letter to parents about drop-off and pick up times and procedures. 	2008-2009	Principal's Supply Budget	Office Staff	Fewer classroom disruptions.	Sign-in sheets.
13. Complete facility improvements: <ul style="list-style-type: none"> • Entrance doors need to be repainted • Continue painting in hallways • Hot water to elementary gym • Acquire maintenance schedules for all restroom facilities • Replace rubber strips so that there is a tighter seal around outside doorways. • Restructure handrails on northwest entrance to allow students to walk to pick-up area. 	Annually as needed.	Local Budget	Donna Varnado Wayne Weese Scott Beene Maintenance Staff	Faculty, community, and other campus visitors' comments. Maintenance staff	Checklist of completed improvements.
14. Purchase Walkie-Talkies for Playground/Office communication.	Spring 2009	Local Funds	Vickie Rofkahr Sandra Cooksey Classroom teachers Playground Committee	Increased safety	Increased safety for students and faculty.
15. Purchase Flashlights for each classroom.	Fall 2008	Local Funds	Nicole Little Kathie Reyes Patti Rozell Lanita Smith	Increased safety during power failures.	Purchase completed and flashlights in classrooms.
16. Purchase and install speakers for PPCD, TEAM room, and PE department so they will hear announcements and/or emergency information.	Fall 2008	Local Funds	Principal Superintendent Maintenance Department	Increased safety of students and faculty.	Purchased equipment and installation completed.
17. Purchase platform for water fountain by gazebo and repair fountain.	Fall 2008	Playground budget	Playground committee	Increased safety for students.	Purchased equipment and platform constructed.

18. Purchase safety swing(s).	Fall 2008	Playground budget	Playground committee	Increased safety for younger students	Purchased equipment and installation completed.
19. Clean playground area.	Monthly	No funds needed.	Maintenance Department Ray Fisk	Increased safety and playground attractiveness.	List of areas checked for cleanliness.
20. Install more benches at pick-up area so students can sit while awaiting their rides.	2008-2009	Local funds	Superintendent Principal Wayne Weese	Increased safety and order in the pick-up area.	Students can easily be found when their ride arrives.
21. Indoor benches for students waiting for pick-up during inclement weather.	2008-2009	Local funds.	Superintendent Principal Wayne Weese	Increased safety and order in the pick-up area.	Students can easily be found when their ride arrives.

<p>Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year</p> <p>Objective # 5</p>	<p>Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.</p> <p>Objective Big Sandy Elementary will work with district special personnel, Upshur County Cooperative, administrators, faculty, and parents to meet the needs of all special education students.</p> <p>Expected Results An increase in teacher effectiveness is evidenced through lesson presentations, plans, and student performance.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Continue to meet the timeline for initial evaluation	60 days from onset		Diagnostic Staff	Evaluation reports filed in the student's special education folder.	Reports in folders accessible by qualified personnel.
2. Continue to provide the least restrictive school environment for students.	August-June	ARD Committee reports in special education folders.	ARD Committee	ARD Committee reports in special education folders.	Reports in folders accessible by qualified personnel.
3. Continue to provide related student services.	August-June	Diagnostic staff Counselors Principals Teachers Teacher Aides Parents	Contracted professionals	ARD Committee reports in special education folders.	Reports submitted by contracted professionals.
4. Continue to meet the time for re-evaluation.	Every three years	ARD Committee reports in special education folders.	Diagnostic Staff	Evaluation reports filed in the students' special education folders.	Reports in folders accessible by qualified personnel.
5. Continue to provide transitional services.	On-going from the students'	TRC Sabine Valley	Diagnostic Staff VAC	Documentation in special education folders	Reports in folders accessible by qualified

	14 th birthday and reviewed annually	MHMR Sheltered Workshops			personnel.
6. Determine a need for a "Life Skills" curriculum and provide skills to any elementary student who would benefit from the curriculum.	2008-2009	No budget needed.	Principals Special Education Staff	Students successfully able to perform "life skills"	Students complete a checklist of skills learned.
7. Alignment of curriculum to reflect TAKS tested objectives.	2008-2009	No budget needed	Special Education and Classroom Teachers	Improved classroom expectations and performances.	Improved TAKS scores.

Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year Objective # 6	<p style="text-align: center;">Goals All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.</p> <p style="text-align: center;">Objective Big Sandy educators and support staff will continue professional growth through staff development in-service programs.</p> <p style="text-align: center;">Expected Results An increase in teacher effectiveness is evidenced through lesson presentations, plans, and student performance.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Highly qualified professional personnel will provide instruction.	2008-2009	SBEC	Site-Based Committee Donna Varnado	Personnel records	Personnel records.
2. Professional personnel will be appropriately certified to teach/work in the areas to which they are assigned.	2008-2009	SBEC	Donna Varnado	Personnel records	
3. Teachers will use Region VII for TAKS update.	2008-2009	Local Budget Region VII	Donna Varnado SBDMC	Teacher attendance at professional development sessions.	Number of yearly participants completing Region VII workshops.
5. Substitutes will be provided for teachers to attend professional development activities.	2008-2009	Local Budget Title I, II, IV and VI	Donna Varnado SBDMC	Teacher attendance at professional development sessions.	Number of yearly participants completing workshops.
6. Professional staff will decide the types of professional development and consultants who will deliver	2008-2009	Local Budget Title I, II, IV & VI	SBDMC	Surveys, teacher attendance at professional	Teacher surveys

training: <ul style="list-style-type: none"> • Character Education • Behavior Management • Writing • Team Building • Target Grant • TELPAS • TAKS Reading/Math/Writing/Science • Technology 				development sessions.	
6. Professional personnel will receive professional development appropriate to enhance their specialties particularly with TAKS activities.	2008-2009	Title I Consultant Title I Travel	Donna Varnado Site-Based Decision-Making Committee	Surveys, teacher attendance at professional development sessions	Teachers will provide documentation/certificates of workshops completed.
7. Training for new teachers will be provided throughout the year as needed.	2008-2009	Region VII	Region VII	Lesson plans will be reviewed for appropriate modifications.	Teacher sign-in sheets and certificates of completed training.
8. Paraprofessionals will receive training with the professionals whom they support meeting the following: <ul style="list-style-type: none"> • No Child Left Behind Act • Highly qualified staff will be utilized 	2008-2009	Region VII Compensatory Aides	Region VII	Surveys, paraprofessional's attendance at professional development sessions.	Certificates/documentation of workshop hours.
9. Training for Special Populations will be provided.	2008-2009	Region VII	Region VII	Lesson plans will be reviewed for appropriate modifications.	Teacher list for check-off when lesson plan books are submitted for review.
10. Teachers will be trained by grade level on currently available technology programs: <ul style="list-style-type: none"> • Use of mobile lab • Power Point • Excel • Word • TEKS/TAKS • Web Pages • Digital Cameras • Blogging • Podcasting • On-line Grade Book • Computer maintenance and security • Keyboarding • Administering TPRI---palm pilot • Using local Weather Station 	2008-2009	Mobile Lab. Classroom computers. Technology Personnel.	Moriah Cook Technology Director	Surveys, teacher attendance	Sign-in sheets.

11. Reinstate membership to Region VII Creative School House and Media Department	2008-2009	Local Budget Region VII	Donna Varnado Scott Beene	Teacher usage each semester	Annual collection of number of faculty members using Region VII services
12. Conduct analysis on TAKS Reading and Math Results. • Analyze data from Science and Writing local information.	2008-2009	Local Budget Region VII	Region VII Allen Grappe Donna Varnado Linda Avey	Increased scores on Science TAKS testing	Increased TAKS testing results.
13. Investigate the possibility of hosting a Make-It-and-Take-It Workshop	2008-2009	Region VII Miriam Brannon	Andrea Blavier Nicole Little Christy Parker Carla Baker	Manipulatives and games to use for at-risk students to improve scores on reading and math testing.	Number of local participants
14. Investigate the possibility of hosting a Writing Workshop on writing strategies and ideas	Spring 2009	Region VII Title Funds	Kathie Reyes Kelly McQueen Lisa Turner Miriam Brannon	Increased writing scores	Number of participants.
14. Provide more training on Classroom Management: • Specifically working with "Special Needs Children"	2008-2009	Region VII Local Budget	Scott Beene Donna Varnado	Teacher attendance at professional development sessions. Less discipline issues with "Special Needs" students.	Improved classroom discipline.
15. Provide professional development for support of DMAC, C-Scope, and general classroom management.	2008-2009	Region VII	Scott Beene Donna Varnado Daniel Pritchett	Teacher attendance at professional development sessions.	Teachers will easily access classroom performance records.

Big Sandy Elementary School Campus Plan for Educational Progress 2008-2009 School Year Objective # 7	<p style="text-align: center;">Goals</p> <p>All Big Sandy Elementary Students will meet or exceed state standards by the year 2009.</p> <p style="text-align: center;">Objective</p> <p>Big Sandy Elementary will implement a technology program to increase knowledge for all students.</p> <p style="text-align: center;">Expected Results</p> <p>An increase in student proficiency with basic computer skills.</p>
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Activities	Timeline	Resources	Person Responsible	Formative Evaluation	Summative Evaluation
1. Students will build basic computer skills through use of TEKnowledge, Alpha	2008-2009	Computer lab, Mobile computer	Classroom teachers. Moriah Cook	Documentation of teacher's signing up for	Students' published works and completed

Smarts, mobile computer labs, and keyboarding classes.		labs, district software.	Justin Eaton	labs.	projects.
2. Students will acquire technological information through use of Internet research projects, PowerPoint presentations, and video conferencing.	2008-2009	Computer labs, Internet connections, Video conferencing equipment.	Classroom teachers Moriah Cook Justin Eaton	Students will demonstrate use of technology equipment and knowledge of programs.	Successful completion of projects.
3. Students will be encouraged to utilize technology to prepare them for further educational opportunities.	2008-1009	Computer labs, Technology equipment.	Classroom teachers Moriah Cook Justin Eaton	Students will demonstrate use of technology equipment and knowledge of programs.	Successful completion of projects.

Use of Resources

In addition to the regular instructional program, the district has implemented many special programs to meet the needs of various special populations of students. These include:

1. **ESEA, Title I, Part A—Improving Basic Programs Operated by Local Educational Agencies.** This program is currently operating as a school-wide program paying for the payroll costs of two full-time reading teachers working in a pull-out program, and one full-time teacher working in a self-contained pre-kindergarten program. The district uses a small part of its Title I funds to pay for instructional leadership consultative services. Due to the limited resources available from the Title I grant, these are the only services funded with Title I funds.

The district encourages parental involvement and provides professional development from other funding sources as approved in the district's Local Educational Agency Plan filed with the Texas Education Agency.

2. **ESEA, Title II, Part B—Dwight D. Eisenhower Professional Development Program.** The district participates in a shared services arrangement (Co-op) with Education Service Center, Region VII to provide professional development opportunities to its staff primarily in mathematics and science. Professional development in the other core subject areas is also available on a limited basis.
3. **ESEA, Title IV—Safe and Drug-Free Schools and Communities.** The district participates in a shared services arrangement (Co-op) with Education Service Center, Region VII to provide Red Ribbon Week activities, professional development opportunities for the staff, and a drug-free curriculum.
4. **ESEA, Title VI—Innovative Educational Program Strategies.** The district uses resources from this program to implement programs to improve the higher-order thinking skills of disadvantaged elementary and secondary school students and to prevent students from dropping out of school. Consultants are retained to provide professional development and instructional supplies and materials are purchased to implement the program.

5. **IDEA, Part B—Individuals with Disabilities Education Act.** The district participates in the Upshur County Special Education Shared Services Arrangement (Co-op) through which itinerant services such as speech, occupational, and physical therapy for students with disabilities is provided. The elementary school has a Content Mastery Center (CMC) and resource room in which students with disabilities also receive services. One teacher and two instructional aides work in the CMC and resource room. One of the instructional aides occasionally works in the regular classroom with eligible students under the “inclusion” strategy.
6. **State Compensatory and Accelerated Instruction.** Funds from this program are used to fund an extended year program during the summer for students who meet one or more of the criteria for being in at-risk situations. Funds are also used to fund the alternative education program, extended day pre-kindergarten program, and instructional aide in the computer lab, part of the counselor’s and nurse’s payroll costs, as well as supplies and materials to support these programs for students in at-risk situations.

Assessment Results

The school will use the Academic Excellence Indicator System (AEIS) to assess the overall performance of the school. The Texas Assessment of Knowledge and Skills (TAKS) results together with the other indicators of attendance and dropout rates will be sent to parents and made available to the public at the school. The school will also hold at least one meeting for parents during which the results of the school as a whole will be discussed. The teacher will also schedule parent-Teacher conferences during which the individual student performance will be discussed with the parents.

Collection of Data

The AEIS provides the basis for the collection of data on the achievement and assessment results of students disaggregated by gender, major ethnic groups, and by children with disabilities as compared to other students, and by economically disadvantaged students as compared to students who are not economically disadvantaged. This system is statistically sound in reporting the performance of the aforementioned students.

2008-2009 Campus Management Team Membership

(Elections for New Team Membership will be held in August 2008)

Kim Gilbert	Elected Teaching Professional, Place 1 (Pre-K—1)
Carla Baker	Elected Teaching Professional, Place 2 (Grades 2—3)
Gay Stokes	Elected Teaching Professional, Place 3 (Grades 4--5)
Linda Avey	Elected Teaching Professional, Place 4 (At Large)
Vicky Rofkahr	Elected Teaching Professional, Place 5 (Sp. Pop. Rep.)
Allen Grappe	Non-Teaching Professional
Connie Myers	Non-Teaching Professional
Donna Varnado	Principal
Daniel Pritchett	Assistant Principal
Lois Peterson	Parent Representative
Leslie Harroff	Parent Representative
Kathryn Vine	Business Representative
Stephanie Hill	Business Representative
Ruby Bryant	Community Representative
Elissia Burwell	Community Representative
Billy Wade Johnson	School Board Liaison

2008-2009 Campus Management Team Membership Telephone Numbers

Kim Gilbert	903-636-4107
Carla Baker	903-636-5727
Gay Stokes	903-725-6237
Linda Avey	903-636-4238
Vicky Rofkahr	903-845-3079
Allen Grappe	903-845-3798
Connie Myers	903-569-3014
Donna Varnado	903-790-2498
Daniel Pritchett	903-767-4039
Lois Peterson	903-636-5077
Leslie Harroff	903-738-1885
Kathryn Vine	903-636-4338
	Or 903-636-4334
Stephanie Hill	903-734-7240
Ruby Bryant	903-769-2202
Elissia Burwell	903-769-5765
Billy Wade Johnson	903-636-4383